



Frederick County Board of Elections

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MINUTES of the October 6, 2021 Meeting of The Frederick County Board of Elections

The meeting was called to order at 2:00 PM, in person and via video and teleconference by the Board President, Mrs. Mary Lou Green.

PRESENT:

Mary Lou Green, President
Shirley McDonald, Vice President
Lawrence C. Hill, Secretary
Mary Costello, Board Member
William Woodcock, Board Member
Daniel B. Loftus, Board Counsel

Barbara Wagner, Interim Election Director
Christine Winer, Election Supervisor
Clifton Mowell, Election IT Specialist
Marc R. Welch, Election Program Assistant
Theresa Church, Training Program Coord.
Blair Johnson, Judge Supervisor

APPROVAL OF MINUTES:

Mrs. McDonald made a motion to accept the September 1, 2021 meeting minutes with one correction. Mr. Hill seconded and the motion passed unanimously.

COUNCIL:

There was no County Council report.

ELECTION DIRECTOR'S REPORT

Mrs. Wagner provided a written copy of the Election Director's report, and provided an overview of the contents of the report. The report included information on City of Frederick Primary and other municipal elections as well as an update on the redistricting proposal. Seth Avallone has returned as a part-time elections clerk and warehouse assistant. Voter registration is at 191,520 active voters. To date, there are 16 candidate filings and one pending filing for 2022.

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OLD BUSINESS:

A. FY22 BUDGET UPDATE

Mrs. Wagner updated the Board on the current budget, Exhibit A.

B. CITY OF FREDERICK ELECTION

The Primary has been closed. The General will be November 2, 2021. Mrs. Johnson updated the board on the status of the judges who will work that election.

C. MUNICIPAL ELECTION UPDATE

The Walkersville and Emmitsburg elections have been held. Ms. Winer reported that she has printed the precinct register for Thurmont's election on October 16 and will be printing the precinct register for the Mt. Airy Special Election on November 2.

D. REDISTRICTING UPDATE

At the September 27th Redistricting Commission meeting the recommendation made by Mrs. Wagner was passed in a 5-3 decision. If no other proposal is made by October 7, the recommendation will pass at the October 7 meeting. The board discussed the recommendation, Exhibit D.

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NEW BUSINESS:

A. RECOGNITIONS

Christine Winer was awarded a Certificate of Appreciation and a pin for 10 years of service. Marc Welch was awarded a Certificate of Appreciation and a pin for 5 years of service.

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NEXT MEETING:

The Board scheduled its next meeting for November 17 at 2 PM in person. Mrs. McDonald made the motion to accept the new date and Mrs. Costello seconded it. It passed unanimously.

EXECUTIVE SESSION:

Mrs. Wagner requested the Board adjourn the public meeting and proceed to Executive Session. This action is in accordance with the authority granted under the Annotated Code of Maryland, General Provisions Article, Section 3-305. This session discussed the follow subsections under this provision:

- 3-305 (b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.
- 3-305(b)(7) to consult with counsel to obtain legal advice.

Mr. Woodcock made the motion to move into Executive Session. Mr. Hill seconded and the motion passed unanimously.

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The Board recessed briefly and reconvened in executive session at 2:25 PM.

EXECUTIVE SESSION SUMMARY:

On October 6, 2021 at 2:25 PM, the Frederick County Board of Elections met in Executive Session at the Elections Office in the Conference Room. This action was in accordance with the authority granted under the Annotated Code of Maryland, General Provisions Article, Section 3-305. The session discussed the following subsections under this provision:

- 3-305 (b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.
- 3-305(b)(7) to consult with counsel to obtain legal advice.

Mary Costello made a motion to begin the executive session, Bill Woodcock seconded the motion, and the motion passed unanimously.

During the executive session, the Board discussed the following matters:

- 1) The Interim Director and Board discussed an office personnel matter.
- 2) The Interim Director and Board discussed a legal matter.
- 3) Interview process for the permanent Election Director position.
- 4) Executive Minutes were presented, approved, signed, and sealed for archiving.

At 3:30 PM, Mary Costello made a motion to adjourn the executive session, Bill Woodcock seconded, and the motion passed unanimously.

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EXECUTIVE SESSION SUMMARY:

On October 14, 2021 at 10:15 AM, the Frederick County Board of Elections met in Executive Session at the Elections Office in the Conference Room. This action was in accordance with the authority granted under the Annotated Code of Maryland, General Provisions Article, Section 3-305. The session discussed the following subsections under this provision:

- 3-305 (b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.
- 3-305(b)(7) to consult with counsel to obtain legal advice.

Bill Woodcock made a motion to begin the executive session, Mary Costello seconded, and the motion passed unanimously.

During the executive session, the Board discussed the following matters:

- 1) The Board discussed an office personnel matter.
- 2) Interview process for the permanent Election Director position was discussed.

At 10:15 AM, Bill Woodcock made a motion to adjourn the executive session, Mary Costello seconded, and the motion passed unanimously.

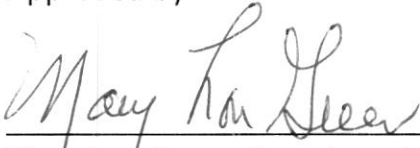
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Respectfully submitted,



Marc R. Welch, CERA
Election Program Assistant II

Approved by:



Mary Lou Green, Board President

11/17/21
Date